



## Upper Mount Bethel Township

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### UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, JULY 10, 2025 – 7:00 PM

#### **PART I**

Stavros Barbounis called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Orion Barbounis, Jenn Hughes, Karyn Pinter, Sharon Cerny (arrived at 7:05 pm), Recording Secretary Cindy Beck, and Manager Nick Graziano.

#### **PART II** (Parks/Recreation Board Administration)

1. Approval of the Agenda- Stavros amended the agenda adding the May 8<sup>th</sup> meeting minutes to be approved, adding 50/50 Raffle, adding 1<sup>st</sup> Responders Picnic, and adding Governance (permits and licenses). **MOTION** by Karyn to approve the amended agenda, seconded by Orion. Vote: 4-0.
  - a. Approval of Meeting Minutes-May 8, 2025. **MOTION** by Orion to approve the May 8, 2025, meeting minutes, seconded by Jenn. Vote: 4-0.
  - b. Approval of Meeting Minutes-June 12, 2025. **MOTION** by Karyn to approve the June 12, 2025 meeting minutes, seconded by Orion. Vote: 5-0.

#### **PART III** (Business)

1. Sports & Recreation
  - a. UMBT Basketball Update- Karyn stated that James Ohland has been involved in the basketball program for 3 years and is here tonight to speak of the current status of the program. James is interested in taking over the program and upscaling the program. James approached Heather McCarty last year but she did not want to give up her position. Karyn stated that Parks/Rec will have a conversation with Heather. Registration opens mid August through mid September. There was a discussion on security coverage for home games, possibly have a fundraiser to raise money to fund that. Karyn will work on getting costs for security/unarmed security guards. They have to be the school's security guards.
  - b. UMBT Field Hockey-No update. Manager Graziano will need to get the fields set up, he will reach out to Jen Giera.

- c. UMBT Softball-No update.
  - d. UMBT Volleyball-No update.
2. Park Development
- a. Softball Fields Placement-Manager Graziano discussed the new layout of the softball fields. The old layout was going to take away too much parking for bigger events, i.e. 4<sup>th</sup> of July. No additional costs to the new layout. Everyone is ok with the new layout. The expected time to start the project is the beginning of August. **MOTION** by Jenn to approve the new softball fields placement, seconded by Karyn. Vote: 5-0.
3. Community Engagement
- a. July 4<sup>th</sup> Fireworks Post-Mortem-There was a discussion on refunds for the event. Hippee Pig is requesting a refund. **MOTION** by Sharon to refund Hippee Pig \$150 for the registration fee that was paid, seconded by Orion. Vote: 5-0. There were three (3) vendors, Bananarama, A Taste of Kingston, and Magic Food Truck, that did not attend, and they did not request a refund, so they will get credit for next year's 4<sup>th</sup> of July event. The consensus amongst the Board is that next year they will reach out to local vendors first. Some vendors did great, some complained that there were too many vendors. There was a discussion on possibly having the parade end at the park on the 4<sup>th</sup> of July next year. Stavros already reached out to Celebration FW for next year. Total donations, including the Fireworks, \$23,285.28, total expenses, \$20,115.16, proceeds are roughly \$3,170.12. Parking donations were \$4,732.28. Stavros suggests making a donation of \$250 to Suburban Ambulance, MBFD, NBFD, and Portland FD. **MOTION** by Orion to make a donation of \$250 to Suburban Ambulance, MBFD, NBFD, and Portland FD, seconded by Jenn. Vote: 5-0. Stavros will draft a thank you letter. Reimbursement approvals: \$86.70 to Bill Hall, \$244.37 to Kim Barbounis, and \$2,942.02 to Stavros Barbounis. Total reimbursements \$3,273.09. **MOTION** by Karyn to approve the reimbursements, seconded by Sharon. Vote: 5-0.
    - 1. 50/50 Raffle-Swingle Family Foundation will be present at the Pride Festival holding a 50/50 raffle. They do have a game of chance license. The parks/rec is not involved in this and sees no problem with them holding a 50/50 raffle. **MOTION** by Stavros to allow the Swingle Family Foundation to hold a 50/50 raffle at the Pride Festival Event, seconded by Orion. Vote: 5-0.
  - b. Vendor at Slate Belt PRIDE Festival-July 12, 2025-Stavros stated that Parks/Rec will have a booth selling hotdogs, slushies, pretzels, nachos/cheese, drinks, and popcorn. All proceeds go to park development. The event starts at 12pm. (Karyn left the meeting at 8:15)
  - c. First Responders Picnic/Movie Night- August 16, Shred event 9am-noon at the Township Building. Picnic 3pm-7pm. The Post Foundation is graciously donating \$750 for the 1<sup>st</sup> Responders Picnic as well as covering the cost of the movie rights. The movie is still to be

determined. Manager Graziano will reach out to the FDs and EMS to get a head count.

- d. Food Truck Festival & Craft Show-October 4, 2025, 11-5, Parks/Rec will be selling everything, still looking for more crafters and food vendors.
- e. Veterans' Day Fireworks-November 8, 2025. Stavros has confirmed funding has been secured by the Post Foundation for Fireworks. Stavros will reach out to Celebration Fireworks and inquire about drones. Shorter event, 2hrs, no food, possibly coffee/hot chocolate, \$1 donation.

4. Recreation Fund, Budget & Finances

- a. Revenue/Expenses Reporting-Stavros stated the current balances of the sports programs are as follows: Softball- \$4,645.10, Field Hockey- \$13,744.64, Basketball-\$5,195.05, Volleyball-\$1,369.15.

5. Governance

- a. Permits/Licenses-Annual Music License. We have to start charging sales tax, Nick and Diann are working on that. The Township has to apply/approve for a temporary food facility license. There was a discussion on Parks/Rec having a mobile food trailer. Stavros will be speaking to the Bureau of Agriculture on getting a food vendor license as well as all the requirements for storing equipment.

The Electronics Recycle day is Saturday, September 6<sup>th</sup>, 10am-3pm. Cindy will confirm with Ray.

**PART IV** (Public Comment)

Stavros stated that he accepted petty cash from Jenn (\$200) and Karyn (\$400), in which both have been refunded.

Stavros has withheld \$600 from the 4<sup>th</sup> of July event for petty cash for the PRIDE Festival.

Bill Hall, EDC member, will be helping with marketing language to go after more donations.

**PART V** (Adjournment)

**MOTION** by Orion to adjourn the meeting at 9:00 pm, seconded by Jenn. Vote: 5-0.

*Respectfully submitted by Cindy Beck-Recording Secretary*